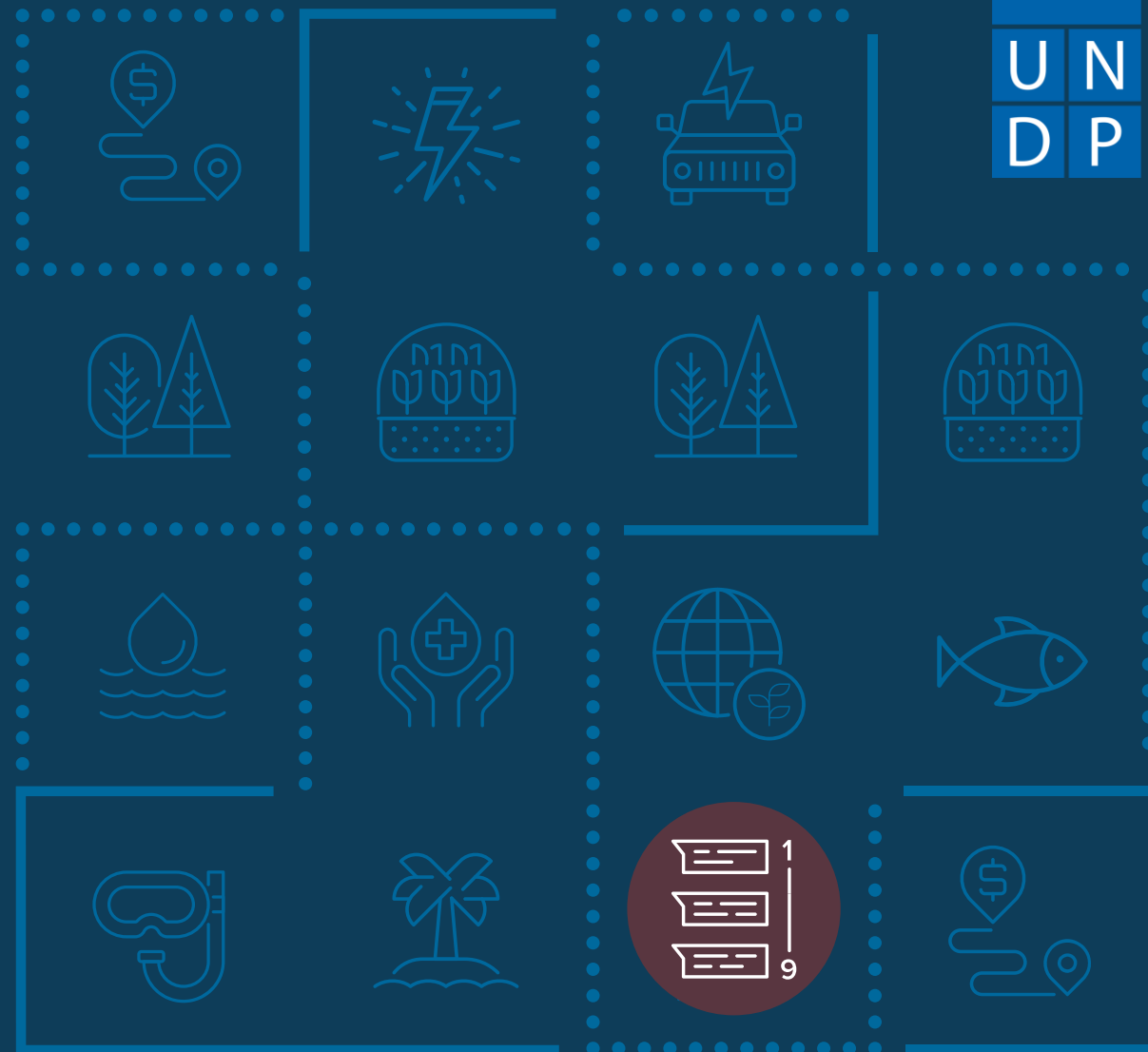


GUIDEBOOK

on the methodology for financial assessments to address climate change

REPORTING & DOCUMENTATION
GUIDELINES



Why Reporting Guidelines

Purpose of the Reporting & Documentation Guidelines

- To reference how results were derived, steps and processes should be **documented** for interpretation of outcomes and for future submissions
- The **report** will contain condensed information regarding investments in greenhouse gas mitigation and climate change adaptation
- Target audience: National policy makers and national negotiators
→ Ongoing activity, not starting at the end of assessment

Numerical data

Conventions of the Reporting & Documentation Guidelines

- Numerical units:
 - IF and FF and O&M cost data - US\$ or national currency, inflation adjusted values, discounting future costs
 - Other data - metric units: meters, square kilometers, liters, tonnes, kilowatt hours, degree Celsius
- Presentation of numerical data:
 - Data to be presented in tables
- Data documentation and archiving:
 - Include all information and an explanation to allow external audiences to understand how the assessment was done

Financial Assessment Report

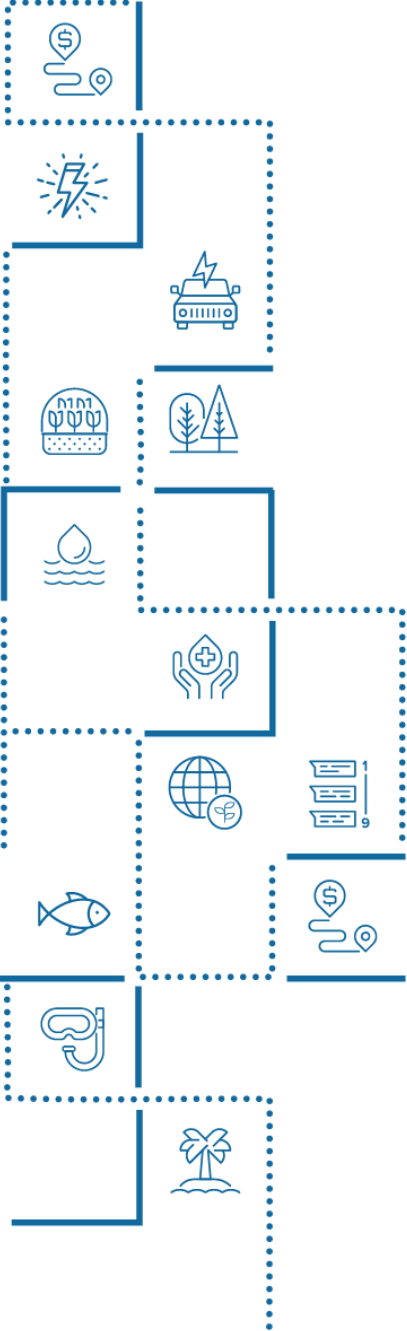
Financial Assessment Report outline

- Chapter 1: Introduction
 - Objectives, Background
 - Methodology & Terminology
 - Report Roadmap
- Chapter 2: Financial Assessment for Sector A
 - Sectoral scope, Methodology & Data Inputs
 - Scenarios
 - Results & policy implications

Financial Assessment Report

Financial Assessment Report outline (continued)

- Chapter 3: Financial Assessment for Sector B
 - Sectoral scope, Methodology & Data Inputs
 - Scenarios
 - Results & policy implications
- Chapter 4: Financial Assessments for Sector C
 - Sectoral scope, Methodology & Data Inputs
 - Scenarios
 - Results & policy implications
- Chapter 6: Cross-Sectoral Conclusions (4-6 pages)
 - Consistency with development & other national priorities, Cross-sectoral linkages & overlaps, references



Structure of the report

Chapter 1: Introduction (2-3 pages)

- Objectives
 - Plus: which sectors & why chosen, which measures
- Background
 - Include previous analyses, institutional arrangements
- Methodology and Terminology
 - Plus: How benefits & non-investm. costs were addressed
- Report Roadmap
 - List of chapters & annexes
- References

Structure of the report

Sectoral Assessment Chapters 1 per sector, describe:

- Sectoral Scope
 - What scope and why chosen
- Methodology and Data Inputs
 - Assessment period & cost accounting parameters, analytical approach, historical IF and FF and O&M data, baseline scenario, mitigation/adaptation scenario
- Results
 - Baseline scenario IF and FF, target scenario IF and FF, policy implications, key uncertainties
- References

Structure of the report

Chapter: Cross-sectoral conclusions

- Consistency with development and other national priorities
 - Discuss results for all sectors regarding development and national priorities
- Cross-sectoral linkages and overlaps
 - Discuss cross-sectoral linkages and overlaps, including synergies and potential reductions in investment and financial flows due to synergies
- References

Structure of the report

Table 3: Historical IF & FF data for all investments, by investment entity and funding source (simplified)

Investment entity		Historical IF & FF for all investment types (million 2025 US\$)								
		2023			2024			2025		
		IF	FF	Total	IF	FF	Total	IF	FF	Total
Households	Domestic									
	Total Household Funds (all domestic)									
Corporations	Domestic									
	Foreign									
	Total Corporation Funds									
Government	Domestic									
	Foreign									
	Total Government Funds									
Total										

Structure of the report

Table 5: BASELINE scenario: Cumulative IF, FF, & O&M estimates, by investment type, investment entity, and funding source (simplified)

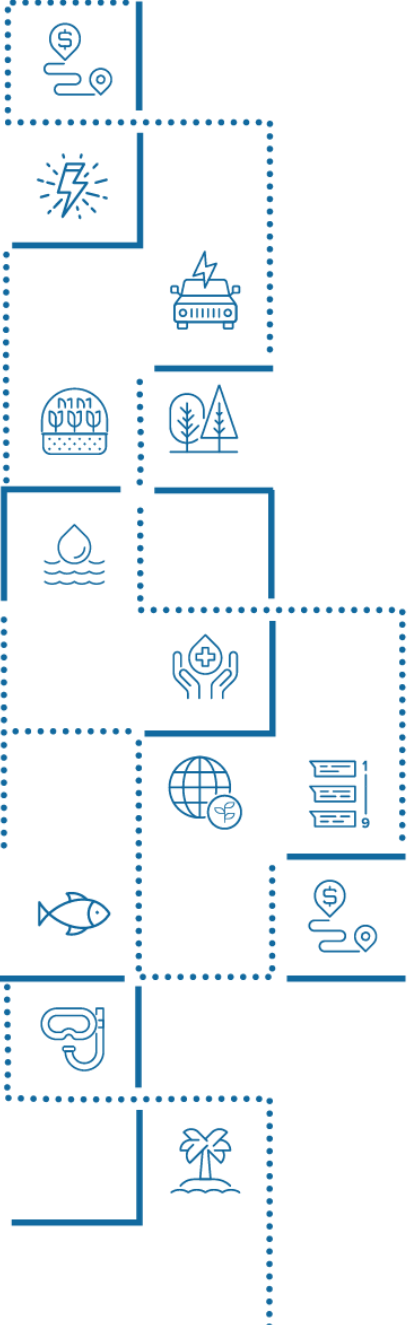
		Cumulative IF, FF, & O&M for Baseline Scenario (million 2025 US\$)														
		Investment Type 1			Investment Type 2			Investment Type 3			Investment Type 4			All Invest. Types		
Investment entity	Source of IF and FF	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M
Households	Domestic															
	Total Household Funds (all domestic)															
Corporations	Domestic															
	Foreign															
	Total Corporation Funds															
Government	Domestic															
	Foreign															
	Total Government Funds															
Total																

Structure of the report

Table 6: BASELINE scenario: Annual IF, FF, & O&M estimates by investment type (simplified)

Annual IF, FF, & O&M for Baseline Scenario
(million 2025 US\$)

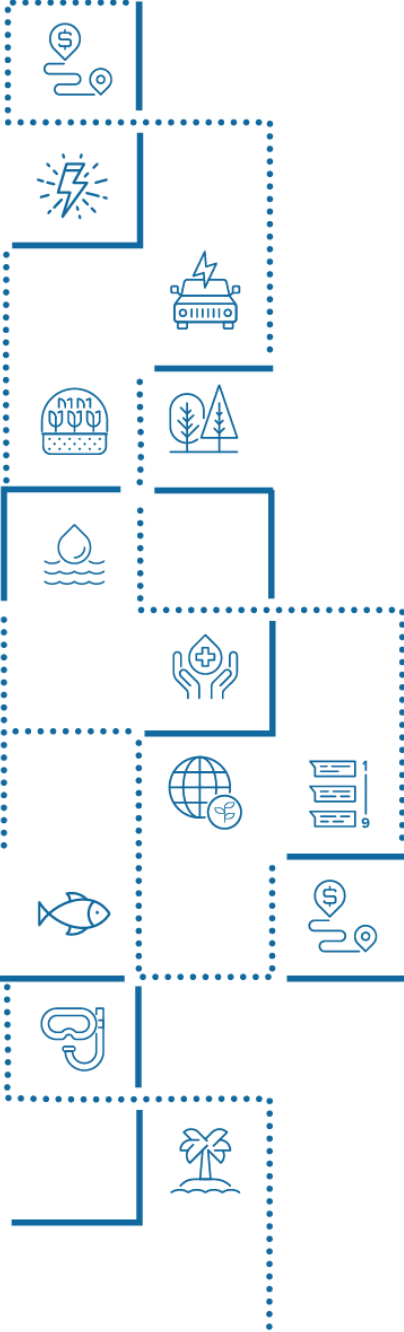
Year	Investment Type 1			Investment Type 2			Investment Type 3			Investment Type 4			All Invest. Types		
	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M
	2025														
2026															
2027															
2028															
2029															
...															
2048															
2049															
2050															



Structure of the report

Table 5: TARGET scenario: Cumulative IF, FF, & O&M estimates, by investment type, investment entity, and funding source (simplified)

Investment entity		Cumulative IF, FF, & O&M for Baseline Scenario (million 2025 US\$)														
		Investment Type 1			Investment Type 2			Investment Type 3			Investment Type 4			All Invest. Types		
		IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M
Households	Domestic															
	Total Household Funds (all domestic)															
Corporations	Domestic															
	Foreign															
Government	Total Corporation Funds															
	Domestic															
Total	Foreign															
	Total Government Funds															



Structure of the report

Table 6: TARGET scenario: Annual IF, FF, and O&M estimates by investment type (simplified)

Annual IF, FF, & O&M for Baseline Scenario
(million 2025 US\$)

Year	Investment Type 1			Investment Type 2			Investment Type 3			Investment Type 4			All Invest. Types		
	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M	IF	FF	O&M
	2025														
2026															
2027															
2028															
2029															
...															
2048															
2049															
2050															

Structure of the report

Table 7: Incremental IF & FF, by investment type, investment entity, and funding source (simplified)

Incremental Cumulative IF, FF, & O&M (million 2025 US\$)

Investment Entity	Source of IF and FF	Investment Type 1			Investment Type 2			Investment Type 3			Investment Type 4			All Investment Types			
		Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M	
Households	Domestic																
	Tot. Hous. Funds																
Corporations	Domestic																
	Foreign																
	Tot. Corp. Funds																
Government	Domestic																
	Foreign																
	Tot. Gov. Funds																
Total																	

Structure of the report

Table 8: Incremental Annual IF & FF estimates by investment type (simplified)

Incremental Annual IF, FF, & O&M (million 2025 US\$)

Year	Investment Type 1			Investment Type 2			Investment Type 3			Investment Type 4			All Investment Types		
	Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M	Δ IF	Δ FF	Δ O&M
	2025														
2026															
2027															
2028															
2029															
...															
2048															
2049															
2050															

Quality control

Quality control & quality assurance

- Quality control: Identify & fix
 - Errors in input data & calculations
 - Errors, omissions, lack of clarity in reporting & documentation
 - Incomplete archives
 - Quality assurance: External & independent verification
 - That the assessment objectives are met
 - That methodologies are appropriate & robust
 - That the financial assessment report is clear, correct, & complete
- ➔ Both should be done throughout the assessment

Executive summary

- Objectives of assessment
- Selected sectors and why chosen
- Previous work used
- Summary of each sectoral assessment
- Discussion of cross-sectoral results
- 2 tables as the following:

Executive Summary

Table 1: Incremental cumulative IF & FF for all investments in each sector, by investment entity and funding source (simplified)

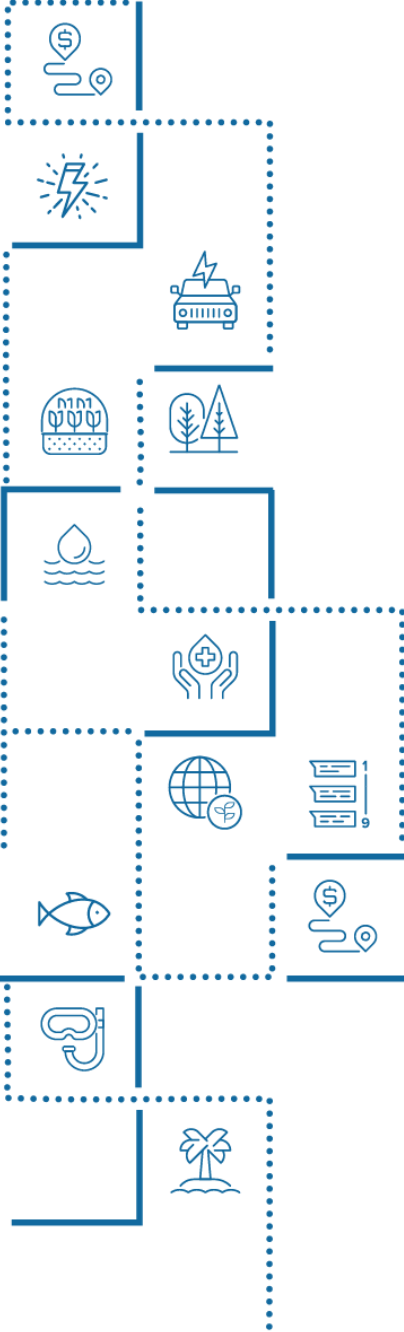
Category of investment entity		Incremental Cumulative (2025-2050) Sectoral Investments (million 2025 US\$)							
		Sector A		Sector B		Sector B		Sector C	
		Δ IF	Δ FF	Δ IF	Δ FF	Δ IF	Δ FF	Δ IF	Δ FF
Households	Domestic								
	Total Household Funds (all domestic)								
Corporations	Domestic								
	Foreign								
	Total Corporation Funds								
Government	Domestic								
	Foreign								
	Total Government Funds								
Total (all investment entities & all sources)									

Executive summary

Table 2: Incremental annual IF & FF for all investments in each sector (simplified)

**Incremental Annual Sectoral Investments
(million 2025 US\$)**

Year	Sector A		Sector B		Sector C		Sector D	
	Δ IF	Δ FF	Δ IF	Δ FF	Δ IF	Δ FF	Δ IF	Δ FF
2025								
2026								
2027								
2028								
2029								
...								
2048								
2049								
2050								



Results Flyer

4-page flyer containing:

- Brief Summary of results
- Selection of key sectors
- Institutional arrangements
- Objectives of the financial assessment
- Results for each sectoral assessment
- Policy implications for each sectoral assessment
- Summary tables of incremental investment costs (as for Executive Summary)

Q&A Clarifications



About UNDP

UNDP is the leading United Nations organization fighting to end the injustice of poverty, inequality, and climate change. Working with our broad network of experts and partners in 170 countries, we help nations to build integrated, lasting solutions for people and planet. Learn more at undp.org or follow at [@UNDP](https://twitter.com/UNDP).

About UNDP's Climate Promise

UNDP's Climate Promise is the UN system's largest portfolio of support on climate action, working with more than 140 countries and territories and directly benefiting 37 million people. This portfolio implements over US\$2.45 billion in grant financing and draws on UNDP's expertise in adaptation, mitigation, carbon markets, climate and forests, climate risk and security, and climate strategies and policy. Visit our website at climatepromise.undp.org and follow us at [@UNDPplanet](https://twitter.com/UNDPplanet).

About this publication

This methodology is an update to the first financial assessment methodology, which was released in 2009. The objective of this methodology is to support countries to implement their climate targets and to identify, reallocate, mobilize and manage the required financial resources and to create a fiscal framework conducive for climate action.

The update to this methodology was developed under UNDP's Climate Promise by the *Pledge to Impact* Programme. Delivered in collaboration with a wide variety of partners, the initiative has supported over 120 countries to enhance and implement Nationally Determined Contributions (NDCs) under the Paris Agreement. From Pledge to Impact is generously supported by the governments of Germany, Japan, United Kingdom, Sweden, Belgium, Spain, Iceland, the Netherlands, Portugal and other UNDP core contributors. This programme underpins UNDP's contribution to the NDC Partnership.

UN disclaimer

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